

**National Informatics Centre Services Incorporated (NICSI)**  
**(A Government of India Enterprise under NIC)**  
**Ministry of Electronics & Information Technology**

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**Subject: Inviting applications for engagement of Retired Government Officer as Consultant for on Monthly Basis**

NICSI invites applications from Retired Government Officers purely on contract basis from Central Ministries/ Departments & their Organisations as “Consultant” to cater the requirements of the accounts department, NICSI, in accordance with the rules and procedures of the government.

Name of the Post	Mode of Recruitment	Pay Level & Pay Band	No. of Vacancies
Consultant (Rtd. Government Official)	Contractual	As per OM, Department of Expenditure, Ministry of Finance	1

2. The terms & Conditions of the contract, Remuneration and Allowances will be as per terms of OM, Department of Expenditure, Ministry of Finance, regarding Regulation of Remuneration in case of Contract Appointment of Retired Central Government Employees.
3. **Procedure of Selection:**  
The Screening Committee constituted in NICSI will scrutinize the applications and select Consultant(s) based on the eligibility and requirement.
4. **Termination of Contract:**  
The contract can be terminated by NICSI by giving 30 days advance notice to the Consultant. Consultant will also have to serve 30 days advance notice to exit from the contract/ engagement. The period may be reduced or waived off with mutual consent and on consideration by Competent Authority.
5. **Contract Period:**  
The Contract period will be initially for the period of One (01) year, which may be extended for further period of 01 year in every instance with mutual consent and as per the approval of the Competent Authority.
6. **Mode of Application**  
  
Eligible candidates may apply **online** by sending their application through email to **hr-nicsi@nic.in**, or **offline** by submitting their application at the **NICSI Reception Desk** (either in person or by courier) within **five working days** of publication of this advertisement, from 08.10.2025 to 14.10.2025.

### **General Terms & Conditions**

- i. The period of engagement shall be depending up on requirement and NICSI reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.
- ii. The positions are purely temporary and contractual in nature and on requirement basis of NICSI and the appointees shall not derive any right or claim for permanent appointment at NICSI.
- iii. The maximum age of applicant shall not exceed 65 Years on the last date of receipt of the applications.
- iv. Screening of applications will be based on qualifications, age academic record and relevant experience.
- v. In case of a query, the following officer may be contacted.

### **Head-HR**

National Informatics Center Services Incorporated (NICSI)  
1<sup>st</sup> Floor (HallNo.2&3),NBCC Tower,  
15, Bhikaji Cama Place, New Delhi