

**National Informatics Centre Services Inc. (NICSI)  
(A Government of India Enterprise under NIC)  
Ministry of Electronics & Information Technology**

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1<sup>st</sup> Floor, NBCC Tower,  
15, Bhikaji Cama Place,  
New Delhi – 110066

Date: January 05, 2021

**Subject: Office Premises on Lease Basis**

Requirement of approx. 20,000 sq. ft. Carpet Space for office on lease basis with 15/20 car parking in Bhikaji Cama Place or nearby areas of Lodhi Road/AIIMS.

Submit Details as below by January 15, 2021 titled as “Office Space Offer” to the following:

**The General Manager (Admin.)  
National Informatics Centre Services Incorporated  
1<sup>st</sup> Floor, NBCC Tower 15,  
Bhikaji Cama Place, New Delhi – 110066**

**Details:**

<b>S. No.</b>	<b>Particulars</b>	<b>Details</b>
1.	Name of the Owner (Company/Individual/Firm/Organization etc.)	
2.	Address of the Owner	
3.	Contact Person & Number	
4.	Location address	
5.	Area in sq. ft. (Super/Built up/Carpet)	
6.	Accommodation is furnished/semi-furnished/unfurnished (some details of	

	furnished/semi-furnished to be enclosed)	
7.	Available Four/Two Wheeler parking space	
8.	Sanctioned Power Load (in kw)	
9.	Lease rent per sq. ft./month (in Rs.)	
10.	Space freehold/leasehold	
11.	Taxes as applicable	
12.	Municipal taxes etc.	
13.	Lease period/Lock in period	
14.	Security amount (in Rs.)	
15.	Time period to hand over possession	
16.	Other terms and conditions, if any	

Signature:

Place:

Date: